

Property Name *Please tick Box*

The Old Corn Mill

The Old Dairy

Henry's Barn

*(if you are booking more than one property then please complete a separate booking form for each barn)*

Arrival Date (from 3pm)

Departure Date (by 10am)

Organisers Name

Address

Postcode

Telephone

Mobile

Email address

Names of all adults in the party


Names and ages of children in the party


Please tick any items of baby equipment that you would like us to provide

Highchair  Bouncy Chair  Booster Seat *(for dining)*  Travel Cot  Changing Mat

Baby Monitor  Baby Bath  Bed Guard  Potty

Any other special requirements?

How did you hear about us?

Baby Friendly Boltholes  Group Accommodation  Farm Stay  Cottages.com

Personal Recommendation  Other *(please specify)*

**THE BOOKING FEE** *The booking deposit is 25% of the full cost, and is payable at the same time as completing this form*

Total cost of accommodation £

Deposit 25% £

*(payable immediately to secure the booking)*

Balance due £

*(payable 8 weeks before your arrival)* NO REMINDERS SENT. PLEASE MAKE A DIARY NOTE.

I enclose my cheque payable to JAL LEISURE, confirm that I am over eighteen years of age and that I have read, fully understand and will ensure my party comply with the attached terms and conditions, and swimming pool rules. **If you are paying by BACS**, our bank details are as follows: Clydesdale Bank, Acc No. 50081080, Sort Code. 82 63 15, Acc Name. JAL Leisure. BACS Ref. Please use your surname and initial of the property you have booked eg Winter HB (Henrys Barn)

Signed

Date

Please return the form to: Mrs Lucy Winter, Old Hall, Walpole, Halesworth, Suffolk IP19 9AU

*Thank you very much, we will look forward to welcoming you to Suffolk*

## TERMS AND CONDITIONS

- Availability - your accommodation is available from 3pm on your day of arrival. We ask that you vacate the property by 10am sharp on your day of departure.
- Weekly hire periods are from Friday to Friday and short breaks are Friday to Monday and Monday to Friday.
- A deposit equal to 25% of the total hire cost is payable at the time of booking. Once the booking has been confirmed and email confirmation issued, the deposit will form a binding contract between The Client and Old Hall Farm Holiday Cottages. Deposits are non-refundable unless the owners are unable to accept the booking.
- The full balance is due 8 weeks (56 days) before the first letting day. If this is not received we have the right to cancel the booking and the deposit will be lost. Please note that we DO NOT send reminders.
- Cancellations by the client must be in writing. If the client cancels the holiday, they will be liable for the total cost of the holiday unless the owners are able to re-let. If we are able to re-let the accommodation, all monies less the deposit, expenses, costs and losses incurred by the owners will be refunded. **We strongly recommend the client takes out a cancellation insurance to avoid any loss.**
- The accommodation may not be sub-let and the numbers on the booking form must not be exceeded.
- The owners or their representative shall be allowed access to the accommodation at any reasonable time for maintenance or inspection.
- The owners accept no responsibility for any injury, sickness, loss or inconvenience, directly or indirectly caused by or arising from the use of the properties or access. We do all that we can to ensure that the accommodation is kept to a very high standard.
- The client shall take all reasonable care of the property and its furniture, pictures, fittings and effects in or on the property and leave them in the same state of repair and condition and in the same clean and tidy condition at the end of the rental period as at the beginning.
- Please note, we are happy to accept one, small, well behaved dog in Henry's Barn and The Old Corn Mill but the `dog house rules` must be obeyed.
- You are responsible for reading our safety information on arrival at the property, and your entire group complying with that throughout your stay. This includes safety rules regarding use of the playbarn and the swimming pool.
- Please note no access on foot is permitted into the farmyard.

## OLD HALL WALPOLE SWIMMING POOL RULES

*(Pool open Easter to end September)*

This pool is unsupervised and hence you are fully responsible for your own safety. Each party must nominate a responsible person (RP) to take charge whilst using the pool. This RP must be over 18 yrs, a competent swimmer, and remain either in the pool or poolside whilst their party are using the facility. Nobody is permitted to use the pool unless the RP for their party has signed the relevant disclaimer.

- **Before using the pool** please read and comply with all the safety information / signage, and familiarise yourself with the emergency procedures and life saving equipment provided. Ensure all members of the party are aware of these rules, and which end is the deep / shallow end
- The pool (and associated path / steps leading to it) are only open during daylight hours and during the slots specified on the noticeboard within the laundry room (cottage guests), else as otherwise agreed with Lucy Winter.
- Unless by prior agreement with Lucy Winter, the maximum number of users permitted within the pool at any one time is 10.
- Please secure all doors on leaving the pool, using the head height hooks provided.
- Footwear must be worn when walking to and from the pool, and all shoes removed before entering the pool building.
- Babies and young children (where necessary), must wear swim nappies. In the event of any solid fouling incident in the water, evacuate the pool immediately and contact Lucy on 07827 921567 or 01986 784345.
- Please do not swim in the pool if you have suffered from diarrhoea within the last 14 days.
- Please shower before entering the pool.
- Please report any damage or accidents / incidents to Lucy without delay.
- In the event of any concerns regarding the look / smell / quality of the pool water, all users must leave the water and pool building immediately and report the concerns to Lucy Winter without delay
- Nobody should enter the pool if they have a medical condition which could affect their safety or that of others whilst using the pool.
- No lone swimming is permitted; there must be at least two persons present at all times.
- It is recommended that nobody uses the pool within 30 minutes of finishing a meal.
- Whilst using the pool please note :-
  - No Running
  - Diving only in the deep end
  - No actions which could endanger anyone's safety
  - No Smoking
  - No food, drinks or glass allowed in pool area
  - No swimming under the influence of drugs or alcohol
- The owners reserve the right to request that any person, or party deemed to be acting unsafely within the pool area or not following the pool safety rules, to leave immediately. Re-entry into the pool area may not be permitted during the remainder of their stay, and no refund will be available for the loss of this facility.